



# CITY OF PECULIAR LAND-DISTURBANCE PERMIT APPLICATION

PLEASE PRINT

<b>LAND DISTURBANCE PERMIT FEE: \$300.00</b>	<b>APPLICATION DATE:</b> _____
PROPERTY ADDRESS/LOCATION: _____	
1. EROSION & SEDIMENT CONTROL PLAN _____	2. GRADING PLAN _____
3. BEST MANAGEMENT PRACTICES SECURITIES _____	<b>ITEMS 4, 5 &amp; 6 ARE REQUIRED FOR A CUMULATIVE LAND DISTURBANCE OF ONE (1) ACRE OR LARGER</b>
4. MODNR LAND-DISTURBANCE PERMIT _____	5. MODNR STATE OPERATING PERMIT _____
6. SWPP (STORM WATER POLLUTION PREVENTION PLAN) _____	

<b>PROPERTY OWNER'S NAME(S):</b> _____	<b>PHONE:</b> _____		
<b>COMPANY:</b> _____	<b>FAX:</b> _____		
<b>MAILING ADDRESS:</b> _____			
STREET	CITY	STATE	ZIP
<b>E-MAIL ADDRESS:</b> _____			

<b>ON SITE CONTRACTOR'S NAME(S):</b> _____			
<b>CONTRACTOR'S ADDRESS:</b> _____			
STREET	CITY	STATE	ZIP
<b>PERSON/COMPANY RESPONSIBLE FOR EROSION &amp; SEDIMENT CONTROL:</b> _____			
			<b>PHONE:</b> _____

<b>TOTAL AREA TO BE DISTURBED (ACRE OR SQ. FT):</b> _____		
<b>SCHEDULE OF WORK:</b> _____	<b>START DATE:</b> _____	<b>ESTIMATED COMPLETION DATE:</b> _____
<b>SIGNATURE OF APPLICANT/RESPONSIBLE PARTY:</b> _____		

<b>OFFICE USE ONLY:</b>	
<b>OCCUPATIONAL LICENSE OBTAINED</b> _____	<b>PERMIT NUMBER</b> _____
<b>PERMIT FEE PAID:</b> _____	<b>EROSION CONTROL INSTALLED &amp; APPROVED:</b> _____
<b>INSPECTED BY:</b> _____	
<b>PERMIT APPROVED BY:</b> _____	<b>DATE:</b> _____

## **ARTICLE IV: Land-Disturbance Permits**

### **Section 500.120 Permit Required**

- A. All land disturbances, including residential and commercial development projects, shall provide adequate erosion control to protect public streets, public storm sewer systems, adjacent property, streams and surface waters from being polluted with sediment and silt and shall comply with the provisions set forth in Chapter 425: Erosion and Sediment Control.
- B. Unless exempted by Section 500.140, a Land Disturbance Permit is required for any public or private entity that intends to cause or causes a condition that allows for erosion, including but not limited to striping vegetation, clearing and grubbing land, or creating any type of land disturbance. The Contractor/Developer or Owner that intends to cause or causes a condition that allows for erosion shall apply for a land disturbance permit.

### **Section 500.130 Land-Disturbance Permit Application**

- A. Applications for a Land Disturbance Permit shall be submitted to the City Engineer. Applications shall be accompanied by
  - 1. An Erosion and Sediment Control Plan
  - 2. A Grading Plan
  - 3. A permit application fee
  - 4. BMPs Securities
  - 5. An MODNR Land-Disturbance Permit
  - 6. An MODNR State Operating Permit
  - 7. SWPPP (Storm Water Pollution Prevention Plan)

**Note:** Items 5, 6 & 7 are required for a cumulative land disturbance of one (1) acre or more. Where practical, drawings may be combined to contain all required plans.

### **Section 500.140 Exceptions**

- A. The following activities are exceptions and do not require a land disturbance permit;
  - 1. Any land disturbance activity of less than 2000 square feet  
Exception: Single Family Residence construction.
  - 2. Landscaping, home gardening or reestablishment of lawn areas.
  - 3. Agricultural activities in connection with the production, harvesting, storage, drying, or raising of agricultural products and livestock.
  - 4. Any emergency activity that is immediately necessary for the protection of life, property or natural resources.

### **Section 500.150 Erosion and Sediment Control Plan**

A site-specific Erosion and Sediment Control Plan conforming to the requirements of Chapter 425: EROSION AND SEDIMENT CONTROL, SECTION 425.050 Erosion and Sediment Control Plan shall be submitted to the City Engineer.

## **Section 500.160 Grading Plan**

A. The grading plan must contain all of the information set forth below.

1. Existing and proposed contours of the entire site taken at two foot intervals to define existing and proposed topography of the entire site. The maximum allowable slope is one foot of vertical rise for three feet of horizontal run (3:1).
2. Contour lines that extend a minimum of 100 feet off site or sufficient to show on- and off-site drainage.
3. Property lines shown in true location with respect to the plan's topographic information.
4. Location and graphic representation of all existing and proposed natural and manmade drainage facilities including both piped and overland facilities. Overland swales must have a minimum grade of two percent.
5. Name(s), address(es) and telephone number(s) of the person(s) responsible for the preparation of the site plan and grading plan.
6. Location of final surface runoff, erosion and sediment control measures.
7. Location and elevation of any building or structure located within 50 feet of the property boundaries.
8. Other information required by the City Engineer or their designee.

## **Section 500.170 Land-Disturbance Permit Fee**

A permit fee approved by the Board of Aldermen and listed in the Comprehensive Fee Schedule, maintained in the City Clerk's office, must be submitted with the land disturbance permit application.

## **Section 500.180 BMPs Security**

The City Engineer shall require the applicant to provide security equal to the estimated cost to install and maintain the approved erosion and sediment control measures for the duration of the land-disturbance permit as defined in Chapter 425, Section 425.060, paragraph E, if the land disturbance is within the watershed of a public or private lake or pond, if the erosion and sediment control plan is for an area of one acre or greater or if the estimated cost to install and maintain the approved erosion and sediment control measures is \$2,000.00 or greater. The applicant has two options to secure the performance of work:

- a. *Option 1: Performance bond.* The applicant may furnish a performance bond, approved by the City Engineer; or
- b. *Option 2: Letter of credit agreement.* The applicant may enter into a letter of credit agreement with the city, whereby the applicant will submit a letter of credit from a bank approved by the City Engineer.

## **Section 500.190 Compatibility with Other Regulations and Requirements**

Nothing in this Section shall be deemed to supersede permitting requirements imposed by any law, rule or regulation of other Federal, State or local agencies, or of the City. In the event of conflict between these requirements and any other such law, rule or regulation, the more restrictive laws, rules or regulations shall apply.